

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

January 9, 2017

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record and ratify the title change of Communication Supervisor Corporal to Communications Officer for the Panola County Sheriff's Office effective January 14, 2017.

Please record the employment of Heather Bowen as a Communications Officer for the Panola County Sheriff's Office at a pay rate of \$15.99 per hour effective January 14, 2017.

Sincerely,


Kevin Lake
Sheriff

KL/lw
CC: Sidney Burns
Joni Reed

Honesty, Integrity, Service

Donation

Date January 10, 2017

The undersigned has secured a contribution from Walsh Timber Comp to Panola County for use in the Panola County Road and Bridge Fund. This contribution consists of:

\$ 1,485.00 and/or

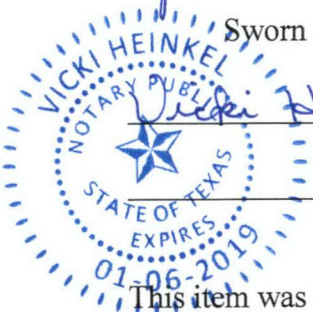
material of the following type and amount N/A

This donation is to be used as needed by the Panola County Road and Bridge Department to improve Panola County road number 269, or if no road is indicated, then it is to be used to improve any Panola County road as seen fit by the Department. This donation must be accepted by the Panola County Commissioners' Court according to Local Govt. Code sec. 81.032 and Transportation Code sec. 252.214 and any money will be held by the Panola County Treasurer pending approval of deposit in the Road and Bridge Fund. Any material will not be used prior to the approval of the Court.

I acknowledge that this is intended as a donation and that no person or corporation has been promised any other benefit because of the donation, nor have been induced or coerced in any way by any official or employees of Panola County. I further certify that this donation was give freely and voluntarily.

John Gudberg Commissioner, Precinct # 2

Sworn and subscribed to this 12th day of January, 2017



Vicki Heinkel, Notary Public, State of Texas, My commission expires 1-6-2019

(Panola County Commissioner' Court use only)

This item was accepted / ~~disapproved~~ (strike one) at a meeting of the Panola County Commissioners' Court on this 23rd day of Jan., 2017.

County Judge Alle Ann Jones

Voucher Number	Date	Description	PANOLA COUNTY TREASURER Detail Amount
9003/5068AROCK	01/06/2017	DONATION FOR ROADWORK	1,485.00

GREEN SECURELINK CHAIN AND GREEN DIAMOND DISAPPEAR WHEN COPIED. HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

86017

WALSH TIMBER COMPANY, L.L.C.
 500 OOSTA RD.
 ZWOLLE, LA 71486
 PH. (318) 645-6122

SABINE STATE BANK
 A Trust Company Member FDIC
 Access Line: 318-256-5641
 84-205/1111

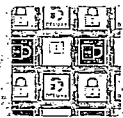
EZShield™ Check Fraud Protection for Business


ONE THOUSAND FOUR HUNDRED EIGHTY-FIVE AND XX / 100

DATE: 01/06/2017
 AMOUNT: \$1,485.00

PAY TO THE ORDER OF

PANOLA COUNTY TREASURER



VOID AFTER 90 DAYS

 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈086017⑈ - ⑆111102059⑆ 010012688⑈

**TENTATIVE SCHEDULE FOR
2017 BUDGET PROCESS FOR
2018 FISCAL YEAR**

<u>DATE</u>	<u>ITEM</u>
May 1	County Judge sends budget request letters to department heads.
May 22	Receive estimated preliminary appraisals.
May 22	Budget requests from department heads due back in County Judge's office.
May 26	Budget Workshop.
May 26	County Judge gives instructions to County Auditor for preparation of proposed budget. Auditor begins budget preparation.
July 10	Commissioners' Court Agenda Item: A. In accordance with the Property Tax Code, to officially appoint Debbie Crawford as Panola County's representative to calculate and publish the unit's effective and rollback tax rate schedules for tax roll year 2017.
July 25	The Chief Appraiser certifies the approved appraisal roll to each taxing unit. (Property Tax Code 26.01)
July 26	County Auditor delivers budget to County Judge, and County Judge begins review of budget to verify that this is the exact budget he wants to propose.
July 28	County Judge prepares letter of transmittal for his proposed budget, files proposed budget with County Clerk, and gives a copy to each Commissioner.

August 1

Commissioners' Court Agenda Items:

- A. Tax Assessor delivers effective and roll back tax rates to Commissioners' Court.
- B. To set Panola County Budget Hearing for Fiscal Year 2018 on August 28, 2017 at 1:00 p.m.; to set the adoption of the Fiscal Year 2018 Budget on August 28, 2017 after the Budget Hearing; and to authorize publication of same in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 111.007)
- C. To authorize the County Judge to publish proposed salaries of Panola County Elected Officials as set out in the proposed Budget for Fiscal Year 2018 and to set the adoption of such salaries on August 28, 2017 after adoption of the Budget for Fiscal Year 2018 in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 152.013)
- D. To discuss amount of revenue to be raised. If the proposed tax rate exceeds the effective tax rate, take a record vote and schedule public hearings for August 10, 2017 at 9:00 a.m. and August 11, 2017 at 9:00 a.m., and authorize applicable publications. (Tax Code, Section 26.05)

August 2

"Notice of Public Hearing on Tax Increase" (1st quarter-page notice) published at least 7 days before public hearing. (Tax Code, Section 26.06)

Publish Notice of Public Hearing on 2018 Budget.

Upload to website.

Publish Proposed Salaries of Panola County Elected Officials.

August 10

Commissioners' Court Agenda Item:

(ONLY ONE ITEM ALLOWED BY LAW ON AGENDA)

- 1. Public hearing on tax rate; schedule and announce meeting to adopt tax rate.

August 11

Commissioners' Court Agenda Item:

(ONLY ONE ITEM ALLOWED BY LAW ON AGENDA)

1. Public hearing on tax rate; schedule and announce meeting to adopt tax rate 3-14 days from this date (August 28, 2017 at 9:00 a.m.). (Local Government Code, Section 111.010) (7 Days)

August 20 (Sunday)

"Notice of Vote on Tax Rate" (2nd quarter-page notice) published at least 7 days before meeting to adopt tax rate. (Tax Code, Section 26.06) (11 Days)

August 28

Commissioners' Court Agenda Items:

- A. To conduct Panola County Budget Hearing for Fiscal Year 2018 at 1:00 p.m. pursuant to notice and publication thereof as required by law. The public is invited to attend and participate. (Local Government Code, Section 111.007)
- B. To adopt Panola County Budget for Fiscal Year 2018 at 1:05 p.m. (Local Government Code, Section 111.008)
- C. To adopt 2018 Elected Officials Salaries at 1:10 p.m. pursuant to notice and publication thereof as required by law. (Local Government Code, Section 111.010)
- D. Commissioners' Court meeting at 1:00 p.m. to adopt Order 2017-___ setting the 2018 Tax Rate and Tax Levy and authorizing the Tax Assessor to prepare tax statements with approved tax rate. (Local Government Code, Section 111.010)

August 30

County Judge files final adopted budget with County Clerk.

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
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314 W. Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

January 9, 2017

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore .
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record and approve the following information pursuant to SB1074 (Racial Profiling). The following information is for the Year 2016. The Sheriff's Office is required to report this information before March 1st of each year.

Sincerely,

A handwritten signature in black ink that reads 'K Lake'.

Kevin Lake
Sheriff

KL/lw

CC: Sidney Burns
Joni Reed

Honesty, Integrity, Service



Partial Exemption Racial Profiling Reporting (Tier 1)

(This is the TCLEOSE recommended form. The form is not mandatory. The information contained in this form, however, is mandatory. You may use your form, but all information must be provided.)

If you claim a partial exemption you must submit a report that contains the following data or use this format to report the data.

Instructions: Please fill out all boxes. If zero, use 0.

- 1. Total on lines 4, 11, 14, and 17 Must be equal**
- 2. Total on line 20 Must equal line 15**

Number of motor vehicle stops:

Mark only 1 category per vehicle stop

1.	<u>289</u>	citation only
2.	<u>0</u>	arrest only
3.	<u>0</u>	both
4.	<u>289</u>	Total

Race or Ethnicity:

5.	<u>87</u>	African
6.	<u>0</u>	Asian
7.	<u>194</u>	Caucasian
8.	<u>8</u>	Hispanic
9.	<u>0</u>	Middle Eastern
10.	<u>0</u>	Native American
11.	<u>289</u>	Total

Race or Ethnicity known prior to stop?

12.	<u>31</u>	Yes
13.	<u>258</u>	No
14.	<u>289</u>	Total

Search conducted?

15.	<u>141</u>	Yes
16.	<u>148</u>	No
17.	<u>289</u>	Total

Was search consented?

18.	<u>97</u>	Yes
19.	<u>44</u>	No
20.	<u>141</u>	Total Must equal #15



**Racial Profiling Reporting
(Tier 2)
(State of Texas Mandatory Form)**

Instructions: Please fill out all boxes. If zero use 0.
1. Total on lines 3, 10, 13, 18, 21, 40, and 51 Must be equal
2. Total on lines 27 and 30 Must equal line 19

Gender:

1. 79 Female
2. 210 Male

3. 289 Total

Race or Ethnicity:

4. 87 African
5. 0 Asian
6. 194 Caucasian
7. 8 Hispanic
8. 0 Middle Eastern
9. 0 Native American

10. 289 Total

Race or Ethnicity known prior to stop?

11. 31 Yes
12. 258 No

13. 289 Total

Reason for stop:

14. 0 Violation of law other than traffic
15. 0 Pre-existing knowledge (i.e. warrant)
16. 0 Moving Traffic Violation
17. 0 Vehicle Traffic Violation(Equipment, Inspection, or Registration)

18. 0 Total



Racial Profiling Reporting (Tier 2)

Search conducted?

19. 141 Yes
20. 148 No

21. 289 Total

Reason for search: (choose 1 for each search)

22. 0 Consent
23. 0 Contraband/evidence in plain sight
24. 0 Probable cause or reasonable suspicion
Inventory search performed as a result of
25. 0 towing
26. 0 Incident to arrest/warrant

27. 141 Total Must equal #19

Contraband discovered?

28. 87 Yes
29. 54 No

30. 141 Total Must equal #19

Description of Contraband (Choose only One)

31. 0 Illegal drugs/drug paraphernalia
32. 0 Currency
33. 0 Weapons
34. 0 Alcohol
35. 0 Stolen Property
36. 0 Other

37. 87 Total Must equal #28

Arrest result of stop or search:

38. 0 Yes
39. 289 No

40. 289 Total



**Racial Profiling Reporting
(Tier 2)**

Arrest based on:

- 41. 0 Violation of the Penal Code
- 42. 0 Violation of a Traffic Law
- 43. 0 Violation of City Ordinance
- 44. 0 Outstanding Warrant

Street address or approximate location of the stop:

- 45. 0 City Street
- 46. 0 US Highway
- 47. 0 County Road
- 48. 0 Private Property or Other

Written warning or a citation as a result of the stop:

- 49. 289 Yes
- 50. 0 No

51. 289 Total

Please submit electronically the analysis in PDF format required by 2.134 CCP(c) which contains:

- (1) a comparative analysis of the information compiled under Article 2.133 to:
 - (A) evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities; and
 - (B) examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction; and
- (2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

This analysis meets the above requirements

Chief Administrator

1/3/17
 Date

All five (5) pages will be entered via a TCLEOSE Web entry form and the analysis is to be uploaded to the website in PDF format

www.tcleose.state.tx.us

Racial Profile Report

Panola County Constable Precinct 2

01/01/2016 to 12/31/2016

Number of motor vehicle stops:

1. 236 citation only
2. 0 arrest only
3. 0 both

4. 236 **Total**

Race or Ethnicity:

5. 65 African
6. 2 Asian
7. 138 Caucasian
8. 30 Hispanic
9. 1 Middle Eastern
10. 0 Native American

11. 236 **Total**

Race or Ethnicity known prior to stop?

12. 31 Yes
13. 205 No

14. 236 **Total**

Search conducted:

15. 8 Yes
16. 228 No

17. 236 **Total**

Was search consented?

18. 8 Yes
19. 0 No
20. 8 **Total Must equal #15**

FILED

THE STATE OF TEXAS X

COUNTY OF PANOLA X

2017 JAN -5 PM 2: 37

DEBRA JOHNSON, CLERK
DISTRICT COURT
PANOLA COUNTY, TEXAS
DEPUTY

WHEREAS, in compliance with chapter 84 – Subchapter B of Vernon's Texas Annotated of the Local Government Code as enacted by Acts 1987, as amended, and by the authority vested in me by the State Legislature;

NOW THEREFORE, I, LeAnn Kay Rafferty, District Judge of the 123rd Judicial District of Texas, and in accordance with the provisions of said Statute, do hereby reappoint the said **CARL SIDNEY BURNS** County Auditor of Panola County, Texas, upon the said **CARL SIDNEY BURNS** taking the necessary oath and making bond, all as required by law, and when said oath is taken and said bond is made, the said **CARL SIDNEY BURNS** shall assume the duties of said Panola County Auditor, Panola County, Texas for a term of two (2) years, beginning March 1, 2017 at the annual salary as ordered by the District Judge each year after a public hearing in accordance with applicable laws.

WITNESS MY HAND this the 5th day of January, 2017

LeAnn Kay Rafferty

LEANN KAY RAFFERTY, DISTRICT JUDGE
123RD JUDICIAL DISTRICT COURT

DISTRICT COURT
PANOLA COUNTY, TEXAS
A TRUE COPY
of the original hereof, I certify
Debra Johnson
DISTRICT COURT CLERK
PANOLA COUNTY, TEXAS
JaNanda Williams
CLERK



CERTIFIED COPY

Page 1 Of 2

STATE OF TEXAS X

COUNTY OF PANOLA X

I, Debra Johnson, District Clerk, Panola County, Texas, do hereby certify that the above and foregoing is a true and correct copy of the order reappointing the County Auditor as same appears from the original order now on file and of record in this office.

Witness my hand and seal of office this the 5th day of January, 2017.

Debra Johnson
Debra Johnson, District Clerk
Panola County, Texas

Filed for record this 23rd day of January, 2017 in the minutes of the Commissioners Court.

Bobbie Davis, County Clerk
Panola County, Texas

By: *Bobbie Davis*



CERTIFIED COPY
Page 2 Of 2

FILED

THE STATE OF TEXAS X
COUNTY OF PANOLA X

2017 JAN -5 PM 2:37

DEBRA JOHNSON, CLERK
DISTRICT COURT
PANOLA COUNTY, TEXAS
BY *J. Williams* DEPUTY

WHEREAS, in compliance with chapter 84 – Subchapter B of Vernon’s Texas Annotated of the Local Government Code as enacted by Acts 1987, as amended, and by the authority vested in me by the State Legislature;

NOW THEREFORE, I, LeAnn Kay Rafferty, District Judge of the 123rd Judicial District of Texas, and in accordance with the provisions of said Statute, do hereby reappoint the said **JENNIFER MARIE STACY** 1ST Assistant County Auditor of Panola County, Texas, upon the said **JENNIFER MARIE STACY** taking the necessary oath and making bond, all as required by law, and when said oath is taken and said bond is made, the said **JENNIFER MARIE STACY** shall assume the duties of said 1st Assistant County Auditor, Panola County, Texas for a term of two (2) years, beginning March 1, 2017 at the annual salary as ordered by the District Judge each year after a public hearing in accordance with applicable laws.

WITNESS MY HAND this the 5th day of January, 2017

LeAnn Kay Rafferty

LEANN KAY RAFFERTY, DISTRICT JUDGE
123RD JUDICIAL DISTRICT COURT

DISTRICT COURT
STATE OF TEXAS
PANOLA COUNTY
A TRUE COPY
of the original hereof, I certify
Debra Johnson
DISTRICT COURT CLERK
PANOLA COUNTY, TEXAS
BY *J. Williams*
DEPUTY CLERK



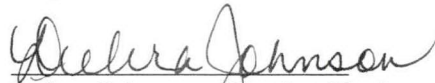
CERTIFIED COPY
Page 1 Of 2

STATE OF TEXAS X

COUNTY OF PANOLA X

I, Debra Johnson, District Clerk, Panola County, Texas, do hereby certify that the above and foregoing is a true and correct copy of the order reappointing the 1st Assistant County Auditor as same appears from the original order now on file and of record in this office.

Witness my hand and seal of office this the 5th day of January, 2017.


Debra Johnson, District Clerk
Panola County, Texas

Filed for record this 23rd day of January, 2017 in the minutes of the Commissioners Court.

Bobbie Davis, County Clerk
Panola County, Texas

By: 



CERTIFIED COPY
Page 2 Of 2

FILED

THE STATE OF TEXAS X
COUNTY OF PANOLA X

2017 JAN -5 PM 2: 37

DEBRA JOHNSON, CLERK
DISTRICT COURT
PANOLA COUNTY, TEXAS
BY *J. Williams* DEPUTY

WHEREAS, in compliance with chapter 84 – Subchapter B of Vernon's Texas Annotated of the Local Government Code as enacted by Acts 1987, as amended, and by the authority vested in me by the State Legislature;

NOW THEREFORE, I, LeAnn Kay Rafferty, District Judge of the 123rd Judicial District of Texas, and in accordance with the provisions of said Statute, do hereby appoint the said **BROOKE LIPSEY** 2nd Assistant County Auditor of Panola County, Texas, upon the said **BROOKE LIPSEY** taking the necessary oath and making bond, all as required by law, and when said oath is taken and said bond is made, the said **BROOKE LIPSEY** shall assume the duties of said 2nd Assistant County Auditor, Panola County, Texas for a term of two (2) years, beginning March 1, 2017 at the annual salary as ordered by the District Judge each year after a public hearing in accordance with applicable laws.

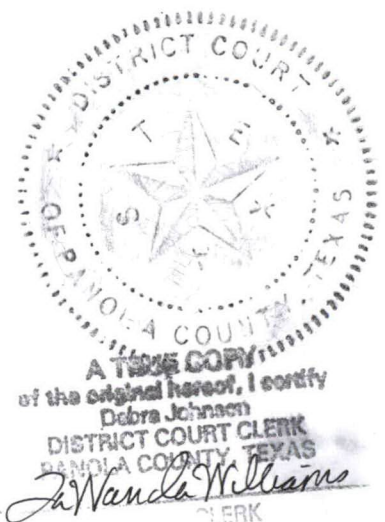
WITNESS MY HAND this the 5th day of January, 2017

LeAnn Kay Rafferty

LEANN KAY RAFFERTY, DISTRICT JUDGE
123RD JUDICIAL DISTRICT COURT



CERTIFIED COPY
Page 1 Of 2



STATE OF TEXAS X

COUNTY OF PANOLA X

I, Debra Johnson, District Clerk, Panola County, Texas, do hereby certify that the above and foregoing is a true and correct copy of the order reappointing the 2nd Assistant County Auditor as same appears from the original order now on file and of record in this office.


Witness my hand and seal of office this the 5th day of January, 2017.

Debra Johnson
Debra Johnson, District Clerk
Panola County, Texas

Filed for record this 23rd day of January, 2017 in the minutes of the Commissioners Court.

Bobbie Davis, County Clerk
Panola County, Texas

By: Bobbie Davis





JONI REED
PANOLA COUNTY TREASURER
PANOLA COUNTY COURTHOUSE - ROOM 212
CARTHAGE, TEXAS 75633
(903) 693-0325

Honorable Judge LeeAnn Jones
Panola County Commissioners
110 South Sycamore Street
Carthage, Texas 75633

January 6, 2017

Dear Judge Jones and Commissioners:

Please approve the establishment of PayPal account for the credit card processing of Panola County Super Search for public land record searches, Panola County Clerk Office.

Thank you in advance for your consideration.

Sincerely,


Joni W. Reed
Panola County Treasurer



JONI REED
PANOLA COUNTY TREASURER
PANOLA COUNTY COURTHOUSE - ROOM 212
CARTHAGE, TEXAS 75633
(903) 693-0325

Honorable Judge LeeAnn Jones
Panola County Commissioners
110 South Sycamore Street
Carthage, Texas 75633

January 10, 2017

Dear Judge Jones and Commissioners:

Please approve the establishment of an ACH account for the processing of Texas Land Records for public land record searches, Panola County Clerk Office.

Thank you in advance for your consideration.

Sincerely,

Joni W. Reed
Panola County Treasurer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

This space reserved for office
FILED FOR RECORD
IN MY OFFICE

AT 2:20 O'CLOCK P M

FEB 14 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

Statement

I, Scott Jones, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Reserve Deputy

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 01/12/17

Scott Jones
Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334

Filing Fee: None



OATH OF OFFICE

This space reserved for office
FILED FOR RECORD
IN MY OFFICE

AT 2:20 O'CLOCK P M

FEB 14 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Scott Jones, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Reserve Deputy of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Scott Jones
Signature of Officer

State of Texas
County of Panola

Sworn to and subscribed before me
this

(seal)

12th day of January, 2017
30th day of December, 2016

LeeAnn Jones
Signature of Notary Public or Other Officer
Administering Oath
LeeAnn Jones
Printed or Typed Name



PANOLA COUNTY 2016 BUDGET AMENDMENT #18
January 23, 2017

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
EXPENDITURES			
MISCELLANEOUS & NON-DEPARTMENTAL			
100-409-54101	COMPUTER SERVICES & SUPPLIES	(15,113)	
100-409-54620	COPY MACHINE RENTALS & SUPPLIES	429	
100-409-54990	MISCELLANEOUS	(429)	
		<hr/>	(15,113)
SHERIFF			
100-560-53100	OFFICE SUPPLIES & REPAIRS	187	
100-560-53560	REPAIR AND MAINTENANCE SUPPLIES	(187)	
		<hr/>	0
HIGHWAY PATROL			
100-580-54200	COMMUNICATION TELEPHONE	(10)	
100-580-54210	CELLULAR PHONE	10	
		<hr/>	0
CONTABLE PCT 2 & 3			
100-581-54270	CONFERENCES AND DUES	615	
100-581-55270	FURNITURE & EQUIPMENT	(615)	
		<hr/>	0
HEALTH & PAUPERS CARE			
100-646-54770	AUTOPSIES AND INQUESTS	3,113	
100-646-54890	ATTORNEY FEES	12,000	
		<hr/>	15,113
AGRICULTURE EXTENSION SERVICE			
100-665-53100	OFFICE SUPPLIES & REPAIRS	266	
100-665-54260	TRAVEL	(266)	
		<hr/>	0
GRAND TOTAL GENERAL FUND			<hr/> <hr/>
			0

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
ROAD & BRIDGE REVENUES		
200-360-41020	MISCELLANEOUS REVENUE	3,681
		<u>3,681</u>
EXPENDITURES PCT.4		
200-624-53570	PARTS AND REPAIRS	3,681
		<u>3,681</u>
GRAND TOTAL ROAD & BRIDGE FUND		<u>3,681</u>
FAIRPLAY WATER SUPPLY CORP REVENUES		
873-330-41260	FEDERAL GRANT	(263,420)
873-360-41020	FAIRPLAY WSC MATCH	(54,250)
		<u>(317,670)</u>
EXPENDITURES		
873-888-55802	WATER IMPROVEMENTS - CONSTRUCTION	(256,250)
873-888-55803	REHAB SINGLE UNIT WATER CONSTRUCTION	(10,000)
873-888-55806	WATER IMPROVEMENTS - ENGINEERING	(29,420)
873-888-55807	REHAB SINGLE UNIT WATER ENGINEERING	(1,000)
873-888-55808	GENERAL ADMINISTRATION	(21,000)
		<u>(317,670)</u>
GRAND TOTAL FAIRPLAY WATER SUPPLY CORP		<u>(317,670)</u>

**PANOLA COUNTY
2016
BUDGET AMENDMENT #18**

We hereby amend the Panola County Budget for the Fiscal Year 2016 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2016.

Signed on this 23rd day of January, 2017.

Lee Ann Jones
County Judge

Ronnie Lee Jones
Commissioner Precinct # 1

John Dudley
Commissioner Precinct # 2

Chris M. [Signature]
Commissioner Precinct # 3

[Signature]
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 23rd day of January, 2017 as the same appears on file in the office of the County Clerk of Panola County.

[Signature]
County Clerk





PANOLA COUNTY 2017 BUDGET AMENDMENT #2
January 23, 2017

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
EXPENDITURES			
MISCELLANEOUS & NON-DEPARTMENTAL			
100-409-54080	CONTINGENCY	(17,900)	
100-409-54150	PROFESSIONAL SERVICES	10,000	
100-409-55270	FURNITURE & EQUIPMENT	7,900	
		<u>0</u>	
GRAND TOTAL GENERAL FUND			<u><u>0</u></u>
DEADWOOD WSC			
REVENUES			
870-330-41260	FEDERAL GRANT	297,230	
			<u>297,230</u>
EXPENDITURES			
870-888-55802	WATER FACILITIES	229,730	
870-888-55806	ENGINEERING/ARCHITECTURAL SERVICES	39,500	
870-888-55808	GENERAL ADMINISTRATION	28,000	
		<u>297,230</u>	
GRAND TOTAL DEADWOOD WSC			<u><u>297,230</u></u>
FAIRPLAY WSC			
REVENUES			
873-330-41260	FEDERAL GRANT	263,420	
873-360-41020	FAIRPLAY WSC MATCH	54,250	
		<u>317,670</u>	
EXPENDITURES			
873-888-55802	WATER IMPROVEMENTS - CONSTRUCTION	256,250	
873-888-55803	REHAB SINGLE UNIT WATER CONSTRUCTION	10,000	
873-888-55806	WATER IMPROVEMENTS - ENGINEERING	29,420	
873-888-55807	REHAB SINGLE UNIT WATER ENGINEERING	1,000	
873-888-55808	GENERAL ADMINISTRATION	21,000	
		<u>317,670</u>	
GRAND TOTAL FAIRPLAY WSC			<u><u>317,670</u></u>

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
---------	---------------------	--------

**PANOLA COUNTY CSCD ADULT DRUG COURT
SEPTEMBER 1, 2017 THRU AUGUST 31, 2018**

REVENUE

481-330-45001	CJD FUNDING	94,905	
		<u>94,905</u>	<u>94,905</u>

EXPENDITURES

481-760-51400	SUPERVISION OFFICER	36,500	
481-760-51460	DA INVESTIGATOR	5,000	
481-760-52010	SOCIAL SECURITY	3,180	
481-760-52020	GROUP MEDICAL	12,120	
481-760-52030	RETIREMENT	9,970	
481-760-52040	WORKMEN'S COMPENSATION	1,250	
481-760-52060	UNEMPLOYMENT BENEFITS	260	
481-760-59330	TRAVEL & TRAINING	2,500	
481-760-59410	LCDC,LCSW LICENSED COUNSELOR	17,000	
481-760-59462	DRUG ANALYSIS	500	
481-760-59610	OFFICE SUPPLIES	500	
481-760-59620	U/A SUPPLIES	6,000	
481-760-59811	BREATHALYZER	125	
		<u>94,905</u>	<u>94,905</u>

GRAND TOTAL PANOLA COUNTY CSCD ADULT DRUG COURT

94,905

**PANOLA COUNTY
2017
BUDGET AMENDMENT #2**

We hereby amend the Panola County Budget for the Fiscal Year 2017 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2017.

Signed on this 23rd day of January, 2017.

Lee Ann Jones
County Judge

Ronnie Le Gyp
Commissioner Precinct # 1

Chris M. [Signature]
Commissioner Precinct # 3

John [Signature]
Commissioner Precinct # 2

Dale [Signature]
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 23rd day of January, 2017 as the same appears on file in the office of the County Clerk of Panola County.

Maubrey Davis
County Clerk



PANOLA COUNTY CSCD
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.
Carthage, Texas 75633

FILED FOR RECORD
IN MY OFFICE
AT 2:15 O'CLOCK P M

Date: January 19, 2017

JAN 19 2017

Attn: Commissioners' Court

From: Panola County, Community Supervision and Corrections Department (CSCD),
Interim Director, Kerian Henderson.

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY T Endoley DEPUTY

Ref: February 15, 2017 Open Meeting

In compliance with Section 140.004 of the Local Government Code, on this the 19th day of January 2017, I hereby file the following:

- (1) Minutes of the open meeting held by the Panola County CSCD and Board of Judges on October 25, 2016.
- (2) Panola County CSCD Proposed FY-2018 Adult Drug Court Grant application for FY-2018.
- (3) Panola County CSCD Proposed FY-2018 Adult Drug Court Grant budget.
- (4) Panola County CSCD Proposed FY-2017 Program #13 Sex Offender Budget adjustment #1.

Please be advised that an open meeting is scheduled for February 15, 2017 at 2:30 PM. The meeting will be held at the Panola County Courthouse, 110 S. Sycamore St., Commissioners Courtroom, District Judge LeAnn Kay Rafferty presiding. At this meeting, the above listed items will be considered for approval.

Respectfully submitted,


Kerian Henderson, Interim Director

cc: Honorable Judge Terry Bailey, Panola County Court at Law
Honorable Judge LeAnn Kay Rafferty, 123RD Judicial District
Sidney Burns, Panola County Auditor & CSCD Fiscal Officer

MINUTES

OPEN MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND BOARD OF JUDGES

A meeting of the Panola County Community Supervision and Corrections Department and the Board of Judges was called to order by the 123RD Judicial District Judge Charles Dickerson, at 1:35 P.M. on the 25th day of October, 2016, at The Panola County Courthouse, 110 S. Sycamore St., Carthage, Texas, in The Commissioners Courtroom, District Judge Charles Dickerson presiding.

Board of Judges In attendance: Judge Terry Bailey, Panola County Court at Law
Judge Charles Dickerson, 123RD Judicial District

FILED FOR RECORD
IN MY OFFICE
AT 2:15 O'CLOCK P M

Also in attendance: Sidney Burns, Panola County Auditor / CSCD Fiscal Officer
Bradley Wilburn, 123RD Judicial District CSCD, Director
Judge Lee Ann Jones, Panola County Judge
Panola County District Attorney Danny Buck Davidson

JAN 19 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY T. Endoley DEPUTY

Agenda Item 1

Motion by Judge Bailey, seconded by Judge Dickerson to approve the minutes of the open meeting held by the Panola County CSCD and Board of Judges on October 25, 2016. Motion carried with 2 ayes.

Agenda Item 2

Motion by Judge Bailey, seconded by Judge Dickerson to approve the 123RD Judicial District CSCD Proposed Partition and Equalization of Assets for Panola and Shelby County CSCDs. Motion carried with 2 ayes.

Agenda Item 3

Motion by Judge Bailey, seconded by Judge Dickerson to approve the appointment of Kerian Henderson as Interim Director for Panola County CSCD with a salary of \$35,742.00, effective December 1, 2016. Motion carried with 2 ayes.

Agenda Item 4

Motion by Judge Bailey, seconded by Judge Dickerson to approve the change of Drug Court Project Director and Grant Writer to the new Panola County CSCD Interim Director, update Court Coordinator to Erica McCollister and authorize revisions of staff on the grant documents to reflect this change effective December 1, 2016. Motion carried with 2 ayes.

Agenda Item 5

Motion by Judge Bailey, seconded by Judge Dickerson to approve the Panola County CSCD Proposed Fy-2017 Program #1 Basic Budget adjustment #2. Motion carried with 2 ayes.

Agenda Item 6

Motion by Judge Bailey, seconded by Judge Dickerson to approve the Panola County CSCD Proposed FY-2017 Program #24 Community Corrections Supervision Services Budget adjustment #1, Motion carried with 2 ayes.

Agenda Item 7

Motion by Judge Bailey, seconded by Judge Dickerson to approve budget approval policy for the Panola County CSCD as required by Criminal Justice Assistance Division Financial Management Manual, Motion carried with 2 ayes.

The meeting was adjourned by Judge Dickerson at 3:40 P.M.

Submitted for approval by _____
Kerian Henderson, Panola County CSCD Interim Director

Approved on the _____ day of _____ 2017.

Judge Terry Bailey, Panola County Court at Law _____

Judge LeAnn Kay Rafferty, 123RD Judicial District _____

(cscd.budget.2018 & 2019 budgets minutes October 25, 2016)

Print This Page

Agency Name: Panola County
Grant/App: 1747014 **Start Date:** 9/1/2017 **End Date:** 8/31/2018

Project Title: Panola County Adult Drug Court
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17560011060021

Application Eligibility Certify:

Created on:12/28/2016 4:14:38 PM By:Kerian Henderson

Profile Information

Applicant Agency Name: Panola County
Project Title: Panola County Adult Drug Court
Division or Unit to Administer the Project: Panola County
Address Line 1: Panola County Courthouse
Address Line 2: 110 S. Sycamore St., Room 216A
City/State/Zip: Carthage Texas 75633-2596
Start Date: 9/1/2017
End Date: 8/31/2018

Regional Council of Governments(COG) within the Project's Impact Area: East Texas Council of Governments

Headquarter County: Panola

Counties within Project's Impact Area: Panola

Grant Officials:

Authorized Official

User Name: Lee Ann Jones
Email: leeann.jones@co.panola.tx.us
Address 1: 110 S Sycamore St. RM 216A
Address 1:
City: Carthage, Texas 75633
Phone: 903-693-0392 Other Phone: 903-693-0391
Fax: 903-693-2726
Title: The Honorable
Salutation: Judge
Position: County Judge

Project Director

User Name: Kerian Henderson
Email: kerian.henderson@co.panola.tx.us
Address 1: 313 W. Panola St.
Address 1:
City: Carthage, Texas 75633
Phone: 903-693-0351 Other Phone:
Fax: 903-693-0312
Title: Mr.
Salutation: Chief
Position: Interim Director

Financial Official

User Name: Sidney Burns
Email: sidney.burns@co.panola.tx.us
Address 1: 110 S. Sycamore
Address 1: Room 213A Panola County Courthouse
City: Carthage, Texas 75633
Phone: 903-693-0320 Other Phone:
Fax: 903-693-2726
Title: Mr.
Salutation: Mr.
Position: County Auditor

Grant Writer

User Name: Kerian Henderson
Email: kerian.henderson@co.panola.tx.us

FILED FOR RECORD
IN MY OFFICE

AT 2:15 O'CLOCK P M

JAN 19 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY T Endsley DEPUTY

Address 1: 313 W. Panola St.
Address 1:
City: Carthage, Texas 75633
Phone: 903-693-0351 Other Phone:
Fax: 903-693-0312
Title: Mr.
Salutation: Chief
Position: Interim Director

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services through a Community Supervision and Corrections Department (CSCD)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17560011060021
Data Universal Numbering System (DUNS): 102739302

Narrative Information

Introduction

This application covers grant applications for funds administered by CJD under the funding announcements for the Juvenile Justice Grant Programs (local and statewide), Residential Substance Abuse Treatment (RSAT), Justice Assistance Grant (JAG), Truancy Prevention and Intervention (program), and Specialty Court Grant Programs for (general courts and training and technical assistance) See the relevant CJD funding announcement (linked above under "OOG Solicitation") for application instructions.

WARNING: This application has changed significantly since last year. It is essential to review the funding announcement (linked above) for instructions specific to each grant program. The funding announcements may require certain information – especially under the project narrative boxes – that your application may be considered incomplete without, resulting in the application being declared invalid and ineligible for funding.

Unless otherwise specifically instructed, DO NOT UPLOAD ATTACHMENTS with further information. Use the space provided here to address any aspects of the project you consider relevant.

Section 1: Program-Specific Questions

A. Specialty Courts

If applicant applying to fund a specialty court operating under Ch. 121 of the Texas Government Code, enter the **CJD ID for the court** (list available here). If applicant is not, enter "0":

For specialty courts, this application will be considered incomplete until the program fills out the CJD Specialty Courts survey, released in December 2016. The survey is available here.

33

B. Drug Testing

If the project tests program participants for drugs or alcohol, describe the testing policy, including the method used for testing and the frequency of testing for participants. Enter 'N/A' if the project does not have participants or those participants are not drug tested. Participants in phase one test a minimum of once a week. Participants in Phase 2 test a minimum of twice a month. Participants in phase 3 test a minimum of once a month. Methods used for testing are primarily in house urine screenings or breathalyzer tests. For the officer's confirmation or probationer's option to dispute a test, a lab test may be conducted in the form of a lab based urine analysis or hair follicle.

C. Juvenile Case Managers

Select the option that best describes the support for juvenile case managers (including programs administered by juvenile case managers) in this project:

- No support for juvenile case managers
- Support for juvenile case managers to address truancy only
- Support for juvenile case managers to address juvenile crime

If this project includes support for juvenile case managers, select all options that apply. The juvenile case managers under this project will be employed or co-employed by:

- A truancy court under Chapter 65, Texas Family Code
- An independent school district
- A juvenile probation department
- A juvenile criminal court
- Another type of entity
- This project does not support juvenile case managers

If this project supports juvenile case managers, list the names of the entities employing, co-employing, or utilizing the case managers, including the name of the truancy court and the name of the school district (if applicable). Projects that do not support juvenile case managers should enter **N/A**:

n/a

If this project supports juvenile case managers, list any of the entities entered immediately above that currently employ juvenile case managers. If the project does not support juvenile case managers or none of the entities currently employ them, enter **N/A**:

n/a

If the applicant is applying for funds to support a juvenile case manager, check all that apply (all other applicants select the last option):

- Each county of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each municipality of the applicant retains funds collected under Sec. 102.015, Texas Code of Criminal Procedure
- Each county of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each municipality of the applicant currently collects fees to support juvenile case managers under Sec. 102.0174, Texas Code of Criminal Procedure
- Each county of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Each municipality of the applicant has established a judicial trust fund under Sec. 36.001, Texas Government Code
- Applicant is not applying for funds to support a juvenile case manager

D. Evaluation Projects

This section regards any evaluation budget line item and/or selection of "Program Evaluation" as a project activity.

Tier-One Evaluations

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information.

Does this application include a tier-one evaluation?

- Yes
- No

If you answered 'YES' above, describe below the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. If you answered 'No' above, enter 'N/A'.
n/a

Tier-Two Evaluations

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program's effectiveness and to produce data and evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts.

Does this application include a tier-two evaluation?

- Yes
- No

If you answered 'YES' above, describe below why this new program model is needed and the goal(s) of the evaluation. If you answered 'No' above, enter 'N/A'.
n/a

If you answered **NO** to both questions above, check this box.

E. Sustainment

How many additional years, beyond this request, do you plan to request continuation funding?

10

1) If you entered three (3) years or fewer, provide a brief explanation of your sustainment plan (if you entered more than three years or the project will not be sustained, enter 'N/A'):

n/a

2) If you entered more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible (if you entered three years or fewer or the project will not be sustained, enter 'N/A'):

Panola County has received this grant since May 2005. The grant is the only source of funding for the program. Initially, the plan was to build the program so that it could become self-sustained, however, the lack of resources, the financial state of our community and probation department has not catalyzed this effort. Therefore, it is foreseen that the Panola County Drug Court Program would not function without financial assistance from the grant.

Section 2: Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

B. Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

C. Bulletproof Vests

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

D. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

E. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

F. DNA Testing of Evidentiary Materials

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

G. Interoperable Communications

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

H. Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

I. Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

J. Generated Program Income

Unless specifically and explicitly authorized to do otherwise by OOG, at OOG's sole discretion, the applicant will report Generated Program Income (GPI), which includes any portion of fees collected from program participants and retained by the grantee. GPI will be applied to the grant through a grant adjustment. GPI must be used to offset project costs and must be expended prior to seeking payment from OOG.

K. Immigration and Customs Enforcement Requests

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- Applicant is not a county or municipal government
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

L. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Danny Davidson- Panola County District Attorney

Enter the Address for the Civil Rights Liaison:

Panola County Courthouse 110 South Sycamore St., Room 111 Carthage, Tx 75633

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

903-693-0310

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

Panola County is located on a drug trafficking supply corridor. This area has an overwhelming population of drug users who are involved in illegal activities. The continued overcrowding of the Texas Prison System and both of our county jails means early release, which makes attempts by the court to lessen drug abuse and drug related crimes, ineffective. In 2014 this district had 1406 arrests for drug or alcohol related crimes. Our continued goal as a Drug Court is to enhance public safety, by reducing recidivism and offering a risk controlled treatment alternative for drug abusers. The program will improve the lives of the participants and the community in which they live. The Drug Court targets males and females 17 years of age and above who have an identifiable drug or alcohol problem, with no history of violence or sexual offenses. The Drug Court Program offers assistance in several areas: counseling for individuals, families and in group settings, basic adult education, GED preparation, vocational training, job searches, dual diagnosis/mental health care, AA/NA groups, relapse prevention and if desired spiritual support. The Drug Court Program incorporates all of these parts into a cohesive, life improving movement, which should improve all the communities involved.

Problem Statement :

This Panola County Drug Court program (which includes a 2010 U.S. census population of 23,796) is designed to address the continued substance abuse issues and recidivism rates. Sentences for these offenders still vary from county jail and prison time, specialized community supervision, drug dependency treatment (inpatient/outpatient), and judicial intervention. These alternatives alone have not reduced the recidivism among drug offenders. Drug Abuse continues to rise in Panola County. The Panola and jail continues to operate at high capacity. Major drug trafficking corridors run through Panola and neighboring counties, making illegal drugs readily available. Each county has different drug abuse patterns due to their socio-economic status. Currently Panola County has drug problems with marijuana, methamphetamines, K2, cocaine, PCP, and ecstasy. The drug offender lifestyle results in criminal activity and problems throughout our county.

Supporting Data :

The volume of arrests in the Panola County is an indicator of the need for continued intervention such as the Drug Court Program. In the period from January 2014 to December 2014, there were 1,101 arrests in Panola County, which 630 of those arrests were drug related and 172 were alcohol related. These statistics were compiled by Texas Department of Public Safety. Many other offenses, not included in the aforementioned arrests, are motivated by drug use or occur in a direct attempt to gain money to purchase drugs. The Drug Court Program participation is currently comprised of more than 44% methamphetamine users, 15% marijuana users, 11% alcohol abusers and 29% other (cocaine, PCP, opiate). To reduce drug dependency, recidivism and incarceration, our Drug Court Program MUST continue to provide specialized supervision and rehabilitation programs to the offenders who want to make a change in their lives.

Project Approach & Activities:

A priority which is set forth in the Panola County's mission statement, is to enhance public safety by providing our courts with viable risk control management alternatives for criminal offenders, while making opportunities available to facilitate positive changes, should the offender choose to participate. Our project is the heart of the community justice plan's mission statement. The Drug Court uses behavior modification techniques, such as cognitive intervention, the Matrix program and intensive supervision to help probationers make a positive change. Probationers must attend and participate in individual and group counseling. Probationers also have the continued opportunity to attend (free of charge) GED classes, continuing education classes, vocational classes, and Alcoholic Anonymous (AA) and Narcotics Anonymous (NA) are available a minimum of twice weekly at central locations. Probationers in Phase One of the Drug Court Program report to their specialized supervision officer a minimum of twice weekly, Drug Court Counselor weekly, and attend drug court group and individual sessions weekly. The probationers in the Drug Court Program have stringent rules set out before them, and a team of professionals, referred to as the Drug Court Team to enforce these rules. The program sets boundaries and offers support so that offenders can lead a drug / alcohol free and productive life style which is free of criminal behavior and incarceration. The program is a voluntary alternative for all offenders who want a positive change in their lives.

Capacity & Capabilities:

The Panola County has received this grant since May 2005. In Panola County, the treatment team is made up of: District Judge- Leann Rafferty, County Court at Law Judge- Terry Bailey, District Attorney- Danny Davidson, ADA- Katie Nielsen, DA Investigator- Kevin Jones, Drug Court Attorney- Corey Bankhead, Drug Court Counselor- Richard Burnette, Probation Director- Kerian Henderson, and CSO- Lydia Rangel. In Panola County, the probationers are placed on drug court in the court setting (by the DA and Judge and represented by the Drug Court attorney) after being screened for eligibility by the DA Investigator or CSO. After this, the probationer meets with CSO for an intake. The probationer meets weekly for a group and individual session that is led by the Drug Court Counselor. The probation officer conducts home visits, drug screenings, and office visits monthly. The drug court officer also has the capability to do paperwork and making arrangements for the probationer if treatment is the needed. A full case staffing is reviewed monthly by the treatment team. The probation officer's duties also include coordination of Panola County Drug Court treatment team, program planning, monitoring and evaluating program activity and effectiveness, coordination of Drug Court proceedings. Has broad responsibilities as it relates to carrying out the Drug Court policies established by CJD. Charge of public relations and seeking community participation. All members of the team are certified for the position and duties in which they hold. The probation officer will attend a drug court training or drug related training in order to remain current on drug trends and laws to aid in competency.

Performance Management :

The goals of this project are to rehabilitate and reduce offender recidivism in our community by the continuation of the intensive Drug Court Program. Our goal is to continue to rehabilitate offenders, using a non-adversarial court approach, thus reducing recidivism. A drop in substance abuse is anticipated, as measured by the intoxilizer/urine screen results. We project criminal activity will be lowered after completion, as measured by criminal history record checks. Assessment scores are expected to show improvement in social functioning, employment stability, educational attainment, relationship stability, family reunification, amenability to treatment, and self-satisfaction. Drug Court participants obtain additional treatment faster than other offenders. Outcomes will be measured through a comprehensive drug court evaluation. The Drug Court team is hopeful that each participant has the desire to make a positive change in their life and not allow the use of drugs to rule their actions.

Data Management:

Panola County CSCD provides investigative, administrative services, and office space with utilities. CSCD Drug Court employee administer the Drug Court.

Target Group :

Funding cuts and increasing use of methamphetamines, crack cocaine and synthetic drugs have led to long waiting lists for TAIP, SAFFP and contracted ISF treatment. Some counties where treatment facilities are located are not accepting out of county probationers. Our small rural county is less likely to cover expenses for physical exams and TB tests that are required for participation in residential treatment programs. The jails are at high capacity and do not allow for jail time sanctions as an incentive to Drug Court participants.

Evidence-Based Practices:

The Panola County Drug Court Program will use two evidence-based practices. One of which will be based off of the cognitive behavior theory and implemented minimally by the drug court treatment team, but mostly by the drug court counselor. This theory has many intervention methods that will be implemented in counseling therapy to help re-shape the probationer's thinking errors. The team will implement the theory by giving incentives (such as moving up stages, less drug testing, etc) and acknowledging wanted behavior. The team may also sanction unwanted behavior (by giving county jail time, requiring more AA/NA sessions, more drug testing, etc). Also, the treatment team will use the trans-theoretical stages of change theory. The stages of change theory is used to identify the probationer's progress. In this cycle of change, probationers go through pre-contemplation, contemplation, preparation, action, maintenance, and possibly relapse (Prochaska & Norcross, 2001). Identifying the probationer's stage of change will help to determine their readiness to be graduated from the program. References: Prochaska, O., & Norcross, J.C. (2001). Stages of Change. *Psychotherapy: theory, Research, Practice, Training*, 38(4), 443-448. doi: 10.1037/0033-3204.38.4.443

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Section 1: Program Enrolled/Served Population

This question is relevant for projects that serve or enroll specific individuals, rather than targeting the general public. This could include training, providing services, treatment programs, or offender programs. Please estimate the following for the project period, or if this does not apply to your project, enter "0" in each box.

Number of individuals NEWLY enrolled or BEGAN being served:

20

Number of carry-over individuals enrolled/being served in the program at the beginning of the project period:

25

Number of individuals who will successfully complete the program / full course of services:

10

Choose one:

My program does not serve or enroll specific individuals

My program's typical designed (Ideal) length is best measured in HOURS of services delivered/ enrollment for each individual

My program's typical designed (Ideal) length is best measured in DAYS of services delivered/ enrollment for each individual

Enter the number of hours or days (depending on selection above) of the typical designed (Ideal) length of the program for each individual. Enter "0" if you indicated that your program does not serve or enroll specific individuals:

365

Section 2: Special Project Types and Information

Select all special project types that apply to your project.

Task forces: Project will support the operations and coordination activities of a task force.

Yes

No

If you answered 'YES' above, enter the name of the task force. If you selected **No**, enter **N/A**.

n/a

If you answered 'YES' above, enter the agencies or organizations that participate in the above-named task force. If you selected **No**, enter **N/A**.

n/a

Gang activity: Project involves a focus specifically on gang activity.

- Yes
- No

Transnational and organized crime: Project involves a focus specifically on transnational and organized crime.

- Yes
- No

Border activities: Project involves a focus specifically related to the Texas-Mexico border.

- Yes
- No

Human trafficking (select all that apply):

- Project focuses on human trafficking
- Project specifically focuses on trafficking of minors
- Project specifically focuses on trafficking of adults
- Project specifically focuses on sex trafficking
- Project specifically focuses on labor trafficking
- Project does not have any particular focus on human trafficking

Section 3: Juvenile Justice Projects

Select all categories that describe the project's juvenile crime activities. Definitions are available [here](#).

- Diversion
- Mental health services
- Aftercare/reentry
- After-school programs
- Alternatives to detention
- Community-based programs and services
- Delinquency prevention
- Girl-focused services
- School programs
- Substance and alcohol abuse
- Disproportionate minority contact
- Mentoring, counseling and training programs
- Job training
- Aptitude testing
- Diversion in a rural setting
- Project does NOT have a particular focus on juvenile crime

Section 4: Campus-Based Projects

This project is based on – or serves – one or more specific educational campuses (K-12 or higher education).

How many TOTAL students at ALL campuses will be served by the project? (enter "0" if this project is not based on – or serves – specific educational campuses):

0

List each educational campus that will be served by this project. Enter 'N/A' if this project is not based on – or serves – specific educational campuses.

n/a

Section 5: Crime or Victim Type

This question is for justice projects that target specific crimes and ALL victim services projects. Others may enter "100" under "All other crimes". Applicants to serve victims of or prosecute/investigate/prevent exclusively child sex trafficking victims should assign 100% to that category.

Select the type(s) of crime or crime victim this project targets and provide the percentage of time dedicated to each. Applicants with projects that target multiple-offense offenders or multiple-victimization victims should assign percentages that best describe the activity. Percentages may not exceed 100%.

Sexual assault (%):

0

Domestic abuse (%):

0

Child abuse (%):

0

DUI / DWI (crashes for victim services) (%):

0

Crime or Victim Type

0

Assault (%):

0

Adults molested as children (%):

0

Elder abuse (%):

0

Robbery (%):

0

Stalking (%):

0

Dating/acquaintance violence (%):

0

Human trafficking (%):

0

Child sex trafficking (%):

0

All other crimes (%):

0

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Casework, Non-Licensed Counseling, Individual Advocacy, or Other Support	75.00	Service administered by the Drug Court Officer: office visits, assessments, urine analysis, breath testing, home visits, drug court staffing, new intakes, making referrals and connecting to resources, organize court functions, etc.
Counseling, Therapy, or Other Care Performed by a Licensed Professional	15.00	Counseling or therapy delivered by a licensed professional such as a LCDC/LCSW.
Instruction and Support for Employment or the Workforce	5.00	Assistance- Lead the unemployed participants in utilizing the computer lab at the probation office for job searches and/or studying for the GED. Referrals to the Workforce Center may also be made.
Program Evaluation and Assessment	5.00	Measure the effectiveness of the drug court program through surveys, county reports, etc.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered by EMPLOYEES	1600
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered BY VOLUNTEERS	0
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	45
*REQUIRED TOTAL: Counseling, therapy, or other care performed by a licensed professional: Hours delivered	165
*REQUIRED TOTAL: Counseling, therapy, or other care performed by a licensed professional: Individuals receiving	45
*REQUIRED TOTAL: Instruction or support for employment or the workforce: Hours delivered	8
*REQUIRED TOTAL: Instruction or support for employment or the workforce: Individuals receiving	15
*REQUIRED TOTAL: Program evaluation and assessment: Programs assessed	1
Advocacy/ accompaniment / assistance for criminal justice system interactions: Victim individuals receiving	0
Advocacy/ accompaniment for medical care: Individuals receiving	0
Case management or advocacy (general): Individuals receiving	45
Casework, non-licensed counseling, advocacy, or other support: Individuals receiving AFTERCARE	4

Casework/support/care needs assessment NOT performed by a licensed therapist: Individuals receiving	0
Job or skills TRAINING (not towards a particular certification or license): Individuals receiving	0
Job placement/ seeking support: Individuals receiving	15
Job placement/ seeking support: Individuals receiving WHO OBTAIN employment	10
Job, aptitude, or skills ASSESSMENT: Individuals receiving	0
Licensed counseling/ therapy AFTERCARE: Individuals receiving	4
Licensed counseling/therapy: Individuals assessed	40
Licensed trauma-informed therapy: individuals receiving	0
Licensed treatment for mental health disorders: Individuals receiving	0
Medical services – emergency: Individuals receiving	0
Mentoring (general): Individuals receiving	0
Multi-disciplinary care teams: Individuals receiving care	0
Peer support (general): Individuals receiving	0
Professional or technical certification or license: Individuals receiving instruction or training	0
Professional or technical certification or license: Individuals receiving instruction or training WHO OBTAIN the certification or license	0
Referrals to other agencies: Individuals referred	20
Sexual assault exams performed by a certified Sexual Assault Nurse Examiner (SANE): Individuals receiving	0
Sexual assault exams performed by someone other than a certified Sexual Assault Nurse Examiner (SANE): Individuals receiving	0
Sexual Assault Response Teams (SART) (MUST include a law enforcement representative, medical professional, and community-based advocate): Individuals receiving COORDINATED CARE	0
Victims assisted with developing safety plans (non-residential)	0
Victims-offender meetings: Victims participating	0

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
Number of new enrollments	20
Number of participants	45
Number of people assessed	35

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
Number enrolled in school or working (full time or part time) at time of graduation	20
Number earned a GED, diploma, or vocational training	5
Number of successful completions	20

Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

The program director will monitor and ensure that vendor complies with terms of the Policies and Procedures Manual. Vendor is paid for contract services only and abides by the rules and regulations of the contract. Services are paid per individual session, group session, and staffing session. Invoices are submitted for each session and approved by the director.

Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
 No
 N/A

Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

1/1/2017

Enter the End Date [mm/dd/yyyy]:

12/31/2017

Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

77349

Enter the amount (\$) of State Grant Funds:

583290

Section 6: Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

12/31/2014

Section 7: Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

County Judge LeeAnn Jones 110 South Sycamore Room 216 A Carthage, Texas 75633

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Section 9: FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
- No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

- Position 1 - Name:
- Position 1 - Total Compensation (\$):
- 0
- Position 2 - Name:
- Position 2 - Total Compensation (\$):
- 0
- Position 3 - Name:
- Position 3 - Total Compensation (\$):
- 0
- Position 4 - Name:
- Position 4 - Total Compensation (\$):
- 0
- Position 5 - Name:
- Position 5 - Total Compensation (\$):
- 0

Fiscal Capability Information

Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:
Enter the Employer Identification Number Assigned by the IRS:
Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Breathalyzer	Funding for a breathalyzer.	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	1
Personnel	Correctional Officer	RETAIN- Supervision Officer I- Panola County: Supervision and coordination of Panola County Drug Court CSCD employees and contract services. Program planning, monitoring and evaluating program activity and effectiveness. Coordination of Drug Court proceedings with Panola County courts. Has broad responsibilities and authority as it relates to carrying out the Drug Court policies established by CJD. In charge of public relations and seeking community participation. Conduct regular drug screens; collect fees; monitor compliance; conduct referral and follow-up activities; provide progress reports, make recommendations, and identify supervision and ancillary service needs; coordinate continuum of care through regular contact with treatment providers; make recommendations along a continuum or sanctions; and prepare paperwork for the judge's consideration upon violation of the conditions. Salary of \$36,500 Fringe benefits: Retirement matching 24.02%= \$8,768; FICA matching 7.65%= \$2,797; insurance at approximately \$1010 per month = \$12,120; unemployment at .0060%= \$220; Workman's Compensation 3.0%= \$1,098.	\$61,503.00	\$0.00	\$0.00	\$0.00	\$61,503.00	100
Personnel	Court Coordinator	RETAIN- District Attorney Investigator- Panola County- Screens defendants for admittance into Drug Court program, part of Drug Court Team. Salary of \$5000.00 Fringe benefits: Retirement matching 24.02%= \$1,202.00; FICA matching 7.65%= \$383.00; unemployment at .0060%= \$40; Workman's Compensation 3.0%= \$152.00. .	\$6,777.00	\$0.00	\$0.00	\$0.00	\$6,777.00	9
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Lab based drug analysis for defendant or probation officers confirmation.	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Training and travel; allow for the continuation of education in the field of criminal justice and/or as pertains to specific drug court training.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office and Program Expenses * Office Supplies (e.g., paper, postage, calculator) For the day to day operation of the Drug Court.	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
			\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0

Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Urinalysis Supplies, mouthpieces for breathalyzers, etc.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	RETAIN- LCDC/LCSW- Panola County, Licensed Chemical Dependency Counselors, provide assessment of the offender for placement; continually update the team as to progress in treatment; make recommendations for additional services; Identify time frames for assessment and reassessment of treatment plan; provide training on assessment basis for substance abuse, the impact of treatment on the offender, and the potential for relapse; address therapeutic responses in team meetings; and advocate for continuum of care beyond treatment continuum to include other community-based services.	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$17,500.00	\$0.00	\$0.00	\$0.00	\$17,500.00
Equipment	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00
Personnel	\$68,280.00	\$0.00	\$0.00	\$0.00	\$68,280.00
Supplies and Direct Operating Expenses	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00
Travel and Training	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL

\$94,905.00	\$0.00	\$0.00	\$0.00	\$94,905.00
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Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** khenderson2017

FILED FOR RECORD
IN MY OFFICE
AT 2:15 P M O'CLOCK

DRUG COURT PROPOSED BUDGET FOR FISCAL YEARS 2018

JAN 19 2017

1. a) Legal Name of Organization:		Panola County	
b) Title of Project:		Panola County CSCD Adult Drug Court	
c) Grant Period:		From: 9/01/2017	To: 8/31/2018
d) Grant Number: 17470-14			
Date Submitted:			
		PROPOSED FY 2018 BUDGET	
CJD FUNDS		\$94,905	
Other Revenue: Panola Counties Match Funds		\$0	
TOTAL REVENUE		\$94,905	
BUDGET SUMMARY			
DIRECT COSTS:			
PERSONNEL		\$68,280	
CONTRACTUAL AND PROFESSIONAL SERVICES		\$17,500	
SUPPLIES AND DIRECT OPERATING EXPENSES		\$9,000	
EQUIPMENT		\$125	
TOTAL EXPENDITURES		\$94,905	
This budget has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002(a).			
Budget Requested By:			
Authorized Official/Grant Recipient (original signature required)			Date

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
T. Enders DEPUTY

Budget / Adjustment Endorsement:

Lee Ann Jones 1.23.17

Judge Lee Ann Jones, Panola County Date

Judge Terry Bailey, Panola County Court at Law Date

Judge LeAnn Kay Rafferty, 123RD Judicial District Date

SUPPORTING SCHEDULES FOR FY 2018 BUDGET

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Adult Drug Court	
TYPE OF EXPENDITURE	% of time devoted to this program	FY 2018	
SALARIESFRINGE BENEFITS			
1. Full-time Salaries--Position Title:			
Supervision Officer Supervision Officer - Panola & Shelby Counties: responsible for screening and monitoring offenders to determine eligibility; conduct regular drug screens; collect fees; monitor compliance; conduct referral and follow-up activities; provide progress reports, make recommendations, and identify supervision and ancillary service needs; coordinate continuum of care through regular contact with treatment providers; make recommendations along a continuum of sanctions; and prepare paperwork for the judge's consideration upon violation of the conditions.	100%	36,500	
District Attorney Investigator - Panola County Screens defendants for admittance into Drug Court program, part of Drug Court Team.	9%	5,000	
(Attach additional pages if necessary.)			
Total Full-time Salaries			41,500

SUPPORTING SCHEDULES FOR FY 2018 BUDGET

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Adult Drug Court
TYPE OF EXPENDITURE		FY 2018
SALARIES/FRINGE BENEFITS (Continued)		
2. Part-time Salaries--Position Title:		
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
Total Part-time Salaries		\$0
Total Salaries (Part-time + full-time.)		\$41,500
3. Fringe Benefits:		
a. Retirement Matching 24.02%		\$9,970
b. FICA Matching 7.65%		\$3,180
c. Insurance approx. \$1010 per month		\$12,120
d. Unemployment Benefits 0.0060%		\$260
e. Other: (specify)		
Workman's Compensation 3.00%		\$1,250
Total Fringe Benefits		\$26,780
TOTAL SALARIES/		
FRINGE BENEFITS		\$68,280

SUPPORTING SCHEDULES FOR FY 2018 BUDGET

CHIEF COUNTY: Panola	PROGRAM TITLE: Panola County CSCD Adult Drug Court	
TYPE OF EXPENDITURE	% of time devoted to this program	FY 2018
CONTRACTUAL AND PROFESSIONAL SERVICES LCDC, LCSW - Panola County, Licensed Chemical Dependency Counselors, provide assessment of the offender for placement; continually update the team as to progress in treatment; make recommendations for additional services; identify time frames for assessment and reassessment of treatment plan; provide training on assessment basis for substance abuse, the impact of treatment on the offender, and the potential for relapse; address therapeutic responses in team meetings; and advocates for continuum of care beyond treatment continuum to include other community- based services.		\$17,000
Drug Analysis or Employee Drug Testing Services Lab based drug analysis for defendant or probation officers confirmation.		\$500
TOTAL CONTRACT SERVICES FOR OFFENDERS		\$17,500

SUPPORTING SCHEDULES FOR FY 2018 BUDGET

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Drug Court	
TYPE OF EXPENDITURE		FY 2018	
		PROFESSIONAL FEES	
1. Fiscal Service Fee (TDCJ-CJAD Funding x .0075)			\$0
2. Other Professional Fees: (specify)			
Staff Training			\$0
Licenses/Memberships			\$0
Registration Fees			\$0
Bonds & Insurance			\$0
Legal Services			\$0
			\$0
			\$0
			\$0
TOTAL PROFESSIONAL FEES			\$0

SUPPLIES & OPERATING EXPENDITURES			
1. Office Supplies			\$500
2. Urinalysis Supplies			\$6,000
3. Travel & Training			\$2,500
4. Other Operating Expenditures:(specify)			
TOTAL SUPPLIES & OPERATING EXPENDITURES			\$9,000

SUPPORTING SCHEDULES FOR FY 2018 BUDGET

CHIEF COUNTY: Panola		PROGRAM TITLE: Panola County CSCD Drug Court	
TYPE OF EXPENDITURE		FY 2018	
		EQUIPMENT	
Breathalyzer			\$125
TOTAL EQUIPMENT			\$125

{2018.DRUG.COURT.BUDGET.xls}

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
COMMUNITY JUSTICE ASSISTANCE DIVISION

FILED FOR RECORD
IN MY OFFICE
AT 2:15 O'CLOCK P M

BUDGET ADJUSTMENT REQUEST

JAN 19 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY I Endoley DEPUTY

Chief County: PANOLA

Program Title AND ID Number: SEX OFFENDER SERVICES SPECIALIZED
CASELOAD #13

Funding Source: DP

Adjustment Number: 1

Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Kerian Henderson
CSCD Interim Director (Print Name)

CSCD Interim Director (Signature) Date

Budget/Adjustment Endorsements:

Judge Terry Bailey, Panola County Court at Law

Judge LeAnn Kay Rafferty, 123RD Judicial District

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
Budget Adjustment - Fiscal Year 2017
Date Received: 1/11/2017**

APPROVED BY: _____ DATE APPROVED: _____
Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2017	1	13 - Sex Offender Services (Ca	DP	None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)			\$ 46,619	\$ -46,619	\$ 0
SAFPF Payments (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Community Supervision Fees Collected			\$ 0	\$ 0	\$ 0
Payments By Program Participants			\$ 0	\$ 0	\$ 0
Interest Income (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Carry Over from Previous Fiscal Year			\$ 0	\$ 0	\$ 0
Other Revenue			\$ 0	\$ 0	\$ 0
Basic Supervision Interfund Transfer			\$ 0	\$ 0	\$ 0
CCP Interfund Transfer			\$ 0	\$ 0	\$ 0
TOTAL REVENUE:			\$ 46,619	\$ -46,619	\$ 0

EXPENDITURES:	APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits	\$ 44,855	\$ -44,855	\$ 0
- Full Time Salaries			
- Part Time Salaries			
- Fringe Benefits			
Travel/Furnished Transportation	\$ 0	\$ 0	\$ 0
Contract Services for Offenders	\$ 0	\$ 0	\$ 0
Professional Fees	\$ 0	\$ 0	\$ 0
Supplies & Operating Expenses	\$ 1,764	\$ -1,764	\$ 0
Facilities	\$ 0	\$ 0	\$ 0
Utilities	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES:	\$ 46,619	\$ -46,619	\$ 0

Section 6 - Full Time Salaries

GRAND TOTALS		\$34,000	(\$34,000)	\$0
Position Title	% Time	Current	Requested	Adjusted
CSO II	100	34,000	-34,000	0

Section 8 - Fringe Benefits

GRAND TOTALS		\$10,855	(\$10,855)	\$0
Position Title	% Time	Current	Requested	Adjusted
FICA Matching	7.65%	2,605	-2,605	0
Retirement	24.02%	8,180	-8,180	0
Unemployment	.0020%	70	-70	0

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		\$1,764	(\$1,764)	\$0
Position Title	% Time	Current	Requested	Adjusted
URINALYSIS SUPPLIES	\$6 / 13 PANEL	1,764	-1,764	0

FILED FOR RECORD
IN MY OFFICE
AT 2:15 O'CLOCK P M

JAN 19 2017

NOTICE OF MEETING

PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY Jessica Endersley DEPUTY

313 W. Panola St.
Carthage, Texas 75633

(903)693-0351

TO WHOM IT MAY CONCERN:

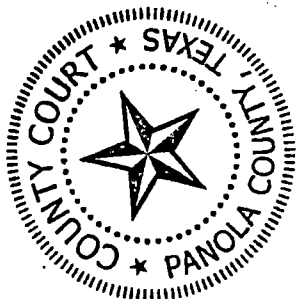
PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND THE BOARD OF JUDGES WILL BE HELD ON THE 15TH DAY OF FEBRUARY, 2017, AT 2:30 PM. THE MEETING WILL BE HELD AT THE PANOLA COUNTY COURTHOUSE, 110 S. SYCAMORE ST., IN THE COMMISSIONERS COURTROOM, DISTRICT JUDGE LEANN KAY RAFFERTY PRESIDING.

AGENDA

In compliance with TDCJ-CJAD funding guidelines, the following will be presented by the Panola County CSCD Interim Director, Kerian Henderson, for approval:

- (1) Approve the Minutes of the open meeting held by the Panola County CSCD and Board of Judges on October 25, 2016.
- (2) Approve the Robinson & Payne, CPA, FY-2016 audit report of the 123RD Judicial District CSCD.
- (3) Approve the Panola County CSCD Proposed FY-2018 Adult Drug Court Grant application for FY-2018.
- (4) Approve the Panola County CSCD Proposed FY-2018 Adult Drug Court Grant budget.
- (5) Approve the Panola County CSCD Proposed FY-2017 Program #13 Sex Offender Budget adjustment #1.
- (6) Approve the Panola County CSCD FY-2018-2021 Strategic Plan.
- (7) Approve an increase in monthly Probation Fees charged from \$50.00 per month to \$60.00 per month, beginning March 1, 2017.
- (8) Approve an increase in Monthly UA Fees charged from \$5.00 per month to \$7.00 per month, beginning March 1, 2017.

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 19th DAY OF January 2017, AT 2:15 Pm A.M./P.M.



Bobbie Davis, Clerk by
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
Jessica Endersley, Deputy



Liberty Mutual Surety

National Bond Ctr
310 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430

Agent Telephone: 903-693-3831

Bond Number: 32S171003

Cross Reference: E8505920000

SIDNEY BURNS
Attn: PANOLA COUNTY
COUNTY AUDITORS OFFICE RM 213A
CARTHAGE, TX 75633

FILED FOR RECORD
IN MY OFFICE
AT 2:10 O'CLOCK P M

FEB 14 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: February 28, 2017

Please review the enclosed documents for accuracy. You must remit the original of the

Renew By Certificate and any supporting documents
required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit www.libertymutual.com



National Bond Ctr
350 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S171003 (the "Bond"), cross reference bond number E8505920000, for COUNTY AUDITOR
dated the 28th day of February, 1997, in the penal sum of \$ 5,000.00 issued by AMERICAN STATES INSURANCE COMPANY as surety (the "Surety"), on behalf of SIDNEY BURNS as principal (the "Principal"), in favor of DISTRICT JUDGE OF PANOLA COUNTY, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 28th day of February, 2019, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 30th day of November, 2016

AMERICAN STATES INSURANCE COMPANY

(Surety)

By:

Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430
903-693-3831



Liberty Mutual Surety

National Bond Ctr
310 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430

Agent Telephone: 903-693-3831

Bond Number: 32S159929

Cross Reference: 62240190000

JENNIFER MARIE STACY
Attn: PANOLA COUNTY COURTHOUSE/COUNTY
AUDITORS OFFICE
ROOM 213A
CARTHAGE, TX 75633

FILED FOR RECORD
IN MY OFFICE

AT 2:20 O'CLOCK P M

FEB 14 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: February 28, 2017

Please review the enclosed documents for accuracy. You must remit the original of the
Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit www.libertymutual.com



National Bond Ctr
350 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S159929 (the "Bond"), cross reference bond number 62240190000, for ASSISTANT COUNTY AUDITOR

dated the 1st day of June, 2003, in the penal sum of \$ 5,000.00 issued by AMERICAN STATES INSURANCE COMPANY as surety (the "Surety"), on behalf of JENNIFER MARIE STACY as principal (the "Principal"), in favor of COUNTY OF PANOLA, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 28th day of February, 2019, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 30th day of November, 2016

AMERICAN STATES INSURANCE COMPANY

(Surety)

By:

Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430
903-693-3831



Liberty Mutual Surety
National Bond Ctr
310 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430

Agent Telephone: 903-693-3831

Bond Number: 32S474684

Cross Reference:

BROOKE LIPSEY
Attn: PANOLA COUNTY
COUNTY AUDITORS OFFICE RM 213A
CARTHAGE, TX 75633

FILED FOR RECORD
IN MY OFFICE
AT 2:20 O'CLOCK P M

FEB 14 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: February 28, 2017

Please review the enclosed documents for accuracy. You must remit the original of the

Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit www.libertymutual.com



National Bond Ctr
350 E. 96th Street
Indianapolis, IN 46240
888-844-2663 Fax: 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S474684 (the "Bond"), cross reference bond number _____, for County Auditor
dated the 2nd day of July, 2015, in the penal sum of \$ 5,000.00 issued by
The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of
BROOKE LIPSEY as principal (the "Principal"), in favor of PANOLA COUNTY, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 28th day of
February, 2019, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 30th day of November, 2016

The Ohio Casualty Insurance Company
(Surety)

By: Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
PO BOX 430
CARTHAGE, TX 75633 0430
903-693-3831



350 E. 96th Street
Indianapolis, IN 46240

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S159929 (the "Bond"), cross reference bond number 62240190000, for ASSISTANT COUNTY AUDITOR

dated the 1st day of June, 2003, in the penal sum of \$ 5,000.00 issued by AMERICAN STATES INSURANCE COMPANY as surety (the "Surety"), on behalf of JENNIFER MARIE STACY as principal (the "Principal"), in favor of COUNTY OF PANOLA, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 28th day of February, 2019, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 30th day of November, 2016

AMERICAN STATES INSURANCE COMPANY

(Surety)

By:

Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.
101 W SABINE ST
CARTHAGE, TX 75633-2609

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE**

APPROVED

01-23-2017



Lee Ann Jones,
County Judge

NAME: JONI REED

POSITION: COUNTY TREASURER

DEPARTMENT: PANOLA COUNTY TREASURER'S OFFICE

DATE: JANUARY 17, 2017

CONFERENCE: COUNTY MANAGEMENT & RISK CONFERENCE

LOCATION: SAN MARCOS, TEXAS

DATES: TUESDAY, APRIL 4, 2017 to FRIDAY, APRIL 7, 2017

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 4

Does the conference meet your educational requirements for the year? NA

If not, how much of your requirements will be met by this conference? NA

How much of your requirements have been met already, not counting this conference? NA

How many days have you been away from your job this year for conferences, not counting this conference? NA

Do you have sufficient funds in your budget for this conference? _____

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

THE COUNTY TREASURER'S OFFICE SERVES FOR THE MOST PART AS THE HUMAN
RESOUCES DEPARTMENT FOR PANOLA COUNTY AND EMPLOYEES. I FEEL THAT MY OFFICE
WILL BENEFIT FROM THIS WORKSHOP AND THE INFORMATION PROVIDED IN THE
BREAKOUT SESSIONS.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED

01-23-2017



Lee Ann Jones,
County Judge

NAME: DEBRA JOHNSON

POSITION: DISTRICT CLERK

DEPARTMENT: DISTRICT CLERK

DATE: 1/11/2017

CONFERENCE: 2017 COUNTY AND DISTRICT CLERKS ASSOCIATION CONFERENCE

LOCATION: SAN MARCOS TX

DATES: 2/7/2017 to 2/10/2017

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? UNKNOWN AT THIS TIME

How much of your requirements have been met already, not counting this conference? -0-

How many days have you been away from your job this year for conferences, not counting this conference? -0-

Do you have sufficient funds in your budget for this conference? YES

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

EARN CONTINUING EDUCATION HOURS, GAIN KNOWLEDGE FROM TOPICS PRESENTED

APPROVED

01-23-2017



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: David A. Gray

POSITION: Justice of the Peace Pct 1 and 4

DEPARTMENT: Justice of the Peace Pct 1 and 4

DATE: January 18, 2017

CONFERENCE: Texas Justice Court Judges Training Center –
20 hour mandatory training

LOCATION: Rockwall, Texas

DATE: April 23-26, 2017

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirement for the year? **This will meet the “minimum” training hours that are required.**

If not, how much of your requirements will be met by this conference?
How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? **0**

Do you have sufficient funds in your budget for this conference? **Yes**

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

The training will be done by the Texas Justice Court Judges Training Center and is mandatory training for year 2017 for JP’s.

APPROVED

01-23-2017


Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE**

NAME: James G. Young

POSITION: Emergency Management Coordinator

DEPARTMENT: Emergency Management

DATE: January 18, 2017

CONFERENCE: Hearts and Heroes Day

LOCATION: Tyler, TX

DATES: January 26, 2017 9:00 to 3:00

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? N/A

If not, how much of your requirements will be met by this conference? N/A

How much of your requirements have been met already, not counting this conference?
N/A

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)



Thursday, January 26, 2017
at
Harvey Hall Convention Center

Conference 9:00 - 3:00
General Public 10:00 - 4:00



EVENT SPEAKERS INCLUDE

USAF Colonel Randall Larsen
(Ret)

**"Pandemic Preparedness: A 21st
Century National Security Mission"**

**Captain Dan Birbeck and
Jorie Klein, RN**

"The Tragedy in Dallas"
The events and actions of the Parkland
staff in response to the Police shooting in
Dallas July 7th, 2016.

@PineyWoodsRac



Hearts and Heroes Day

www.hearstandheroesday.com